

“There are no secrets to success.
It is the result of preparation, hard
work, and learning from failure.”

Colin Powell



CHARLES TELFAIR
I N S T I T U T E



Government of **Western Australia**
South Metropolitan **TAFE**

CERTIFICATE III IN COMMUNITY SERVICES

WHAT IS IT?

This qualification will further develop your practical skills and knowledge to undertake a range of tasks in the community. You will develop a broad range of competencies in advanced communication, group work training, community information provision and program development. You will also develop an understanding

of the legal and ethical requirements for working in community services.

This qualification is designed for people already in, or aspiring to, social work and community services.

WHY A CERTIFICATE IN COMMUNITY SERVICES AT CTI?

- ✓ **Experience:** CTI's has successfully run this course over the past years and has received acknowledgement from the industry for the contribution to enhance the quality of services.
- ✓ **Innovation:** There is a strong focus on the needs of industry to respond to the needs of the community in a society where more and more emphasis is placed on community services.
- ✓ **Strong practical focus:** The School's state-of-the-art facilities and close link with industry provide students with the necessary resources to be at the forefront of industry requirements.
- ✓ **Employability Advantage:** This course helps students develop a comprehensive and unique understanding of industry requirements in the arena of community services and social work practices.
- ✓ **Industry Network:** Guest speakers from industry and work placement are a key feature of the course; students acquire hands-on experience.

ENTRY REQUIREMENTS

Form 4 or equivalent and good English Communications Skills

CAREER POSSIBILITIES

- / Community development
- / Client service provision
- / Non Governmental Organisations

COURSE STRUCTURE

Compulsory Core Units

Respond to client needs

Communicate and work in health or community services

Work with diverse people

Follow safe work practices for direct client care

Manage personal stressors in the work environment

Provide first point of contact

Organise workplace information

Organise personal work priorities and development

Facilitate the interests and rights of clients

Be an effective volunteer

Support group activities

Work within a community development framework

Study Pathways

On completion of a Certificate III you can continue on to a TAFE diploma

Disclaimer: Please note that CTI reserves the right to change the content and/ method of assessment, to change or alter tuition fees of any unit of study, to withdraw any unit of study which it offers, to impose limitations on enrolment in any unit or program and/or to vary arrangements for any programme.

DELIVERY PLAN

Duration:

The programme is run over 1 semester (6 months)

Starting Dates:

One intake per year - February

APPLICATION PROCEDURES

- / Students must complete the prescribed application forms available at our Future Student Centre or at www.telfair.ac.mu and should submit relevant copies of the following documents:
- / Copies of educational qualifications
- / Two passport-size photographs
- / Copy of National Identity Card and Birth Certificate

(The originals of all the above documents for certification purposes are needed.)

APPLICATION DEADLINE

It is recommended to register at least 5 weeks before the start date of Programme.

Please contact marketing@telfair.ac.mu or your local agent for more information.

FOR MORE INFORMATION, PLEASE CONTACT THE FUTURE STUDENTS CENTRE



marketing@telfair.ac.mu



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